



# The Catholic Women's League of Canada

## Sault Ste Marie Diocesan Council

Care For our Common Home

Directive #1

Pages: 2

October 15, 2019

To: Parish Presidents  
From: Cathy McKinney, Diocesan President  
cc: Ontario Provincial President, Colleen Perry, National President

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Greetings;

This is a very important directive that comes to me through the Provincial President from National office. If you have any concerns, do not hesitate to contact me.

Please note that the italicized portions are direct from national office...

### **General Liability Insurance**

In recent years, the national treasury covered the cost of the parish liability insurance for all parish councils. Effective with the 2020 per capita fee collection, the cost is \$0.50 per member. This premium will now be in addition to your per capita fees. The following is an explanation of how the insurance premium will be collected:

*Online membership renewals: The insurance will be calculated automatically as part of membership payments made on the online system. On the final page of the list of members and fees being paid, there will be a sub-total showing the total amount of fees, then an amount for insurance (which will be \$.50 per member so if, for example, ten membership fees are being sent it will show a total of \$5 due for insurance), then an amount showing the total payment due to CWL of Canada adding the sub-total and insurance amounts together.*

*Manual membership renewals: On the parish council remittance form for those who send their membership renewals on paper, there will be another line after the line which shows the total per capital fee remittance amount. The line will have: Insurance \_\_\_\_\_ x \$.50 = \$ \_\_\_\_\_ and the membership coordinator will put in the number of members that are included in the remittance (e.g. 10) and will fill in the amount of \$5.00.*

*For councils who pay by EFT, the amount due for the memberships being renewed plus the amount for the insurance, will be automatically withdrawn.*

Thank you for your work you do for God and Canada.

Your sister in the League,

Cathy McKinney

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