



# The Catholic Women's League of Canada

## Sault Ste Marie Diocesan Council

Memorandum #1

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November 18, 2024

To: Parish Council Presidents, Secretaries, Parish Vice-Presidents

From: Kathleen Niro, Diocesan Vice-President

Cc: Diocesan Executive, Provincial Vice-President

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***The Catholic Women's League of Canada calls its members to grow in faith, and to witness to the love of God through ministry and service.***

***The National Annual Survey for Members has been launched!***

<https://www.cwl.ca/2024-annual-report-questionnaire/>

**Attachments:** 2024 Annual Report Survey

My dear Sisters in the League,

It's that time of year! Councils, let your light shine! The Annual Report Survey is your opportunity to reflect on the accomplishments and experiences of 2024.

Consider gathering socially as an executive to complete the Annual Report Survey to create a picture of your council's activities as you live out the CWL Mission Statement.

The Annual Report Survey is due by *December 15, 2024, for both electronic and paper copies.*

Here are the particulars of this year's report.

*Annual reporting is launched by the national office.*

*SnapSurveys will again be used to collect the annual council activity information. National officers have compiled their questions, and the new survey has been loaded onto the website. The questions have been carefully reviewed by national officers and entered by staff, however if your members encounter difficulty with the logic of the questions (e.g. cannot skip where not applicable), please inform us immediately and we will address the logic and/or provide a suggested response.*

a. *The deadline for completion is December 15, 2024, for electronic and paper copies.*

b. *A PDF is attached for those councils that wish to complete the form prior to entering it online or who wish to complete the form and send it to the national office: C-702 Scotland Avenue, Winnipeg, MB R3M 1X5. MUST BE POSTMARKED NO LATER THAN DECEMBER 15.*

c. Survey link is <https://online2.snapsurveys.com/5sj9xv>.

d. *Once the parish has completed the survey, in Ontario, the diocesan president will receive an email message that it is completed.*

e. *Please ask your executive to work as a team and do their best in supporting parish councils in completing the survey. Ontario's return last year was very low.*

Please know that if you run into difficulties, I am available to assist or answer questions. I have arranged a Zoom meeting for Thursday November 21 at 7 pm, to offer guidance and assistance in navigating entry to the system, importance of only one submitting results to the system, where to find your council code, and printing and using the PDF version as a guide to prepare answers as a team and then have someone assigned to enter the results, printing a copy for the council records.

Sault Ste. Marie Diocesan Council is inviting you to a scheduled Zoom meeting.

Topic: Annual Reports

Time: Nov 21, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85751920440?pwd=ZNjuIZDkWGrCJfbVbkqNzFJrS3GACD.1>

Meeting ID: 857 5192 0440

Passcode: 735173

I look forward to learning about your activities through the Annual Report Survey.

Blessings,

Kathleen Niro

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